

# DU-COMM

DuPage Public Safety Communications  
420 N. County Farm Road, Wheaton, IL 60187  
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www.ducomm.org



## CHIEFS OPERATIONS COMMITTEE MEETING - MINUTES

Tuesday, December 8, 2020 – 1:00 p.m.

Virtual – <https://zoom.us/j/93563365848?pwd=SmVJYlhOb09HVzdBRDIXZFRzUU5jUT09>

Meeting ID: 935 6336 5848 - Password: 514094

Chief Madden called the meeting to order at 1:01 pm.

### 1. ROLL CALL / AGENCY – via Zoom:

|                              |                     |                               |                      |
|------------------------------|---------------------|-------------------------------|----------------------|
| Chief Patrick Ullrich        | Bartlett PD         | Chief Roy Newton              | Lombard PD           |
| DC Brian Becker              | Bartlett FPD        | DC Ray Kickert                | Lombard FD           |
| Chief John Madden (Chairman) | Burr Ridge PD       | Chief James Kruger, Jr.       | Oak Brook PD         |
| DC Jeff Jungers              | Carol Stream PD     | Chief Barry Liss (Vice-Chair) | Oak Brook FD         |
| Chief Brian Leahy            | Clarendon Hills FD  | Chief Ralph DeLuca            | Oakbrook Terrace FPD |
| DC Jim McGreal               | Downers Grove PD    | Chief Steve Herron            | Roselle PD           |
| DC Scott Spinazola           | Downers Grove FD    | Chief Mark Bozik              | Roselle FD           |
| DC Mike McLean               | Elmhurst PD         | DC Dan McCann                 | Villa Park PD        |
| DC Bill Anaszewicz           | Elmhurst FD         | Chief Ron Rakosnik            | Villa Park FD        |
| DC Rich Cassady              | Glenside FPD        | Chief Robert Schaller         | Willowbrook PD       |
| DC Terrence Sherrill         | Hanover Park PD     | Chief David Schar             | Winfield PD          |
| AC Eric Fors                 | Hanover Park FD     | Chief Steve Evans             | Winfield FPD         |
| Chief John Giannelli         | Hinsdale FD         | DC Tom Stefanson              | Woodridge PD         |
| Chief Keith Krestan          | Lisle-Woodridge FPD | Chief Andy Bonomo             | York Center FPD      |

**DU-COMM STAFF:** Director Tegtmeier, Deputy Director Lamela, Deputy Director Baarman, Executive Secretary Keifer, Manager Jagodzinski

### 2. Approval of Minutes

A. November 10, 2020

AC Fors made the motion to approve the November 10, 2020 minutes and DC Stefanson seconded. Motion approved by unanimous voice vote.

### 3. Executive Committee (Chief Madden)

A. November 17, 2020

Chief Madden noted review of the draft budget, which included VHF radio system replacement and projected ETSB revenue. The Director noted the Finance Subcommittee will review today, and a second draft to be reviewed at the December Executive Committee meeting. After budget approval, at the January Board of Directors meeting, members' shares will be confirmed.

### 4. Report of the Committees

A. Support Services

Report: November 4, 2020

AC Fors noted report at the November Chiefs meeting, reviewed workflows of CAD Down and Purvis and MW link was completed. November's minutes were just approved.

B. Police Operations (Chief Dave Schar)

Report: November 25, 2020

Chief Schar noted no quorum.

C. Fire Operations (Chief Steve Evans)

Report: November 19, 2020

Chief Evans noted presentation by DD Lamela, DD Baarman, and Wheaton Fire Chief Schultz, on emergency operations. The group agreed to prioritize calls using one tone per agency. Approved the WD for bomb threats and requested an alias for over the air usage of bomb threat.

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## 5. ETSB Report

A. Minutes: N/A

Next Meeting: December 9, 2020

Director Tegtmeyer noted the ETSB meeting was rescheduled for tomorrow. The six month time and material ETSB contract with DU-COMM expired at the end of November. Renegotiated a one-year contract, and it is on the ETSB agenda tomorrow. New agreement includes \$50,000 flat fee and hourly fee structure with DU-COMM as the maintainer, as the ETSB reviews replacement radios.

## B. PAC Update

DD Baarman noted a review of the QuadCom application for talkgroups. Offered them the interop channels that can be patched to DuPage talkgroups. Must go the Board for approval.

## 6. Staff Reports

A. Directors Report – November

B. Operations/Training Report – November

C. Support Services Report – November

D. Human Resources Report – November

E. Revenue Expenditure Report

## 7. Old Business

A, COVID – Special Situation Entries

Director Tegtmeyer noted after the last meeting, the Police and Fire Chiefs Associations reviewed the IGA and amended the MOU with the Health Department for entries when cases fall below 350 per day for 7 consecutive days. Chief Herron asked why to start entry again, as DU-COMM does a good job of identifying potential positive patients. The Director noted attempts to meet the needs of the Chiefs' Associations. Chief Madden noted the matter would be reviewed when the cases drop.

B. Emergency Operations Procedure – Update

DD Lamela noted the Storm After-Action report and worked with the FDs to improve issues. At the next meeting this group should see the draft Emergency Operations Procedure. One tone per agency to be used during storm mode or if technologies fail. To be reviewed by the County Fire Standardization on Thursday.

## 8. New Business

Written Directive Reviews

A. 9.01.01 ANI/ALI Error Reporting

B. 9.11.00 MERIT Notifications

C. 9.15.00 Bomb Threat and Explosive Devices

D. 10.00.01 Call Guides

E. 10.02.01 Abandoned 9-1-1 Calls

F. 10.06.00 Descriptions

DD Lamela noted any changes for Chapters 6, 9, or 10 must be reviewed and approved by Chiefs Operations. DD Lamela provided a summary of the changes and noted 9.15.00 is a new directive, reviewed by Police and Fire Operations. Director Tegtmeyer asked for a motion to combine the Written Directives for approval. Chief Bonomo asked about bomb threat used over the air, and DD Lamela noted the need for review by CAD Focus and DuPage Fire Standardization.

Chief Herron made the motion to approve Written Directives 9.01.01, 9.11.00, 9.15.00, 10.00.01, 10.02.01, and 10.06.00 as proposed, and Chief Bonomo seconded. The motion was approved by unanimous voice vote.

## 9. Other Business

Director Tegtmeyer noted agency liaison access to PowerDMS was provided. Asked that each liaison logs in, if not, Secretary Keifer will contact the liaison to ensure login information was received.

## 10. Adjournment

At 1:21 p.m. Chief Bozik made a motion to adjourn the meeting, and Chief Herron seconded. The motion was approved by unanimous voice vote. Meeting adjourned.

Respectfully submitted,

*Christine Keifer*

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