

DU-COMM

DuPage Public Safety Communications

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EXECUTIVE COMMITTEE MEETING – MINUTES

Wednesday, December 17, 2014 – following the 7:30 AM Board of Directors Special Call Meeting
Glenside FPD, 1608 N. Bloomingdale Road, Glendale Heights, IL

The Executive Committee meeting was called to order at 8:05 AM by Mayor Brummel.

1. Roll Call

Present:

Mayor David Brummel (Chairman)	City of Warrenville
Mayor Rod Craig (Vice-Chairman)	Village of Hanover Park
Manager Don Rose	City of Wheaton
Manager Joe Breinig	Village of Carol Stream
Fire Chief Andy Bonomo	York Center Fire Protection District
Police Chief Steve Herron	Village of Roselle
Fire Chief Jeff Bacidore	Elmhurst Fire Department

Staff: Executive Director Brian Tegtmeyer, Deputy Director Ronald Gross, Deputy Director Matthew Baarman, Finance/HR Manager Angela Athitakis, Executive Secretary Christine Keifer

2. Moment of Silence for Winfield FPD Trustee Daniel Keck

Mayor Brummel remembered Trustee Keck; a fine, well respected man, appreciated for his record of public service to his communities and will be missed.

3. Public Comment: None

4. Approval of Minutes

A. November 26, 2014 Minutes

B. November 26, 2014 Closed Session Minutes

A motion to approve the November 26, 2014 minutes and November 26, 2014 closed session minutes was made by Manager Breinig and seconded by Manager Rose. The motion was approved by unanimous voice vote.

5. Approval of Financials

A. Monthly Revenue Expenditure Reports – November, 2014

B. Monthly Bill Listing – November, 2014

A motion to approve the November, 2014 bill listing was made by Manager Breinig and seconded by Manager Rose. The motion was approved by unanimous roll call vote.

6. Chiefs Operating Committee Report – Chief Herron

Chief Herron noted the Chiefs discussed: consolidation, TDMA vs FDMA changes, Fire policies to shorten dispatch times, approved a policy change, near completion of second touch for Sheriff's radios, and circuit reductions.

7. DU-COMM Staff Reports

A. Executive Director's Report: Brian Tegtmeyer

B. Operations Department Report: Ronald Gross

C. Support Services Department Report: Matthew Baarman

D. Administrative Department Report: Angela Athitakis

Director Tegtmeyer noted reports in the packet. Mayor Brummel asked for questions, and there were none.

8. DuPage County ETSB Report – Executive Director Tegtmeyer

Director Tegtmeyer noted the new ETSB board member; Glen Ellyn Manager Franz, representing DU-COMM as one of the two DMMC positions on the ETSB. He noted a discussion on an early draft of the ETSB consolidation policy, which he sent electronically to all DU-COMM member agencies to ask for feedback. The eight county PSAPs are: Itasca, Wood Dale, and Glendale Heights police and Tri-State FPD, along with Downers Grove/Westmont, Addison, Sheriff's office, and DU-COMM. The consolidation policy committee is represented by Emergency Services Rep Mike Tillman (Superior Ambulance), Westmont Fire DC Jim Connelly, Sheriff's Rep David Jordan, and Hinsdale Police Chief Brad Bloom. The ETSB also discussed the replacement phone system for DU-COMM. DU-COMM encouraged the ETSB to meet with Consultant Richard Tucker regarding the RFP, and they plan to meet today. The ETSB expects to issue the RFP in January.

9. Old Business

A. Second Facility

Mayor Brummel inquired if additional discussion was needed, and Manager Breinig suggested a notice to members regarding long-term budgeting for the second facility. Director Tegtmeyer stated a letter summarizing the project, current pause, and recommending long-term budgeting would be drafted. Mayor Craig suggested the letter outline the progress of the last year, and Mayor Brummel agreed.

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B. FYE16 Budget

Mayor Brummel thanked staff for the executive summary and asked for questions. Director Tegtmeier noted no direction given at the last meeting and staff made a few minor changes. He noted the question raised last month about the total budget increase with Hinsdale's membership of 7.62%, which would be 5.22% without Hinsdale, due to the COLA and salary steps. He noted significant reductions in other areas including phone lines.

A motion to recommend the Board of Directors approve the FYE16 Budget was made by Chief Herron and seconded by Manager Breinig. The motion was approved by unanimous roll call vote.

10. New Business

A. Proclamation 14-003 Trustee Daniel E. Keck

A motion to approve Proclamation 14-003 for Trustee Daniel E. Keck was made by Mayor Craig and seconded by Manager Rose. The motion was approved by unanimous voice vote.

B. Surplus Equipment Disposal List

A motion to approve the Surplus Equipment Disposal List was made by Manager Breinig, and seconded by Chief Herron. The motion was approved by unanimous voice vote.

11. Executive Closed Session for the purposes of discussing:

- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Security procedure (5 ILCS 120/2 (c) 8)
- E. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

Director Tegtmeier noted the Attorney's intent to provide an update on the alarm litigation in closed session.

A motion to go into closed session was made by Mayor Craig at 8:21 AM to discuss Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11) and Collective negotiating matters (5 ILCS 120/2 (c) 2). The motion was seconded by Manager Breinig, and approved by unanimous roll call vote.

Upon taking no action the Executive Committee reconvened into open session at 8:42 AM.

12. Other Business

- A. Actions from closed session, if needed

Next Meeting: Tuesday, January 20, 2015 – following the 7:30 AM Board of Directors Meeting at Carol Stream FPD.

13. Adjournment

A motion to adjourn the meeting at 8:42 AM was made by Manager Breinig and seconded by Chief Herron. The motion was approved by unanimous voice vote. Meeting Adjourned.

Respectfully submitted,

Christine Keifer

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